



## RETURN/EXCHANGE FORM

You can either:

**Email your Return/Exchange Form to us:**

**Step 1** - Please download and save this file as **WEB RETURN - 'YOUR NAME'**.

\*Please note, you must save and rename the file **before** entering the details on the form below.

**Step 2** - Complete the required information and simply email it to us at [info@mischiefshoes.co.nz](mailto:info@mischiefshoes.co.nz) with **'WEB RETURN'** as the subject line.

Or

**Print your Return/Exchange Form:**

Simply print this form off, complete and send it back with the items you are returning to us.

**Please note** - We have a 30 day returns policy and products must be in an unworn condition and in their original packaging. We recommend using a trackable postage service, as we cannot be held responsible for any items lost in transit. For our full returns policy, please refer to our website [mischiefshoes.co.nz](http://mischiefshoes.co.nz)

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**FULL NAME**

**INVOICE NUMBER**

**CUSTOMER CODE**

RETURNED STYLE NAME	COLOUR	SIZE	REFUND OR EXCHANGE	EXCHANGE FOR STYLE NAME	COLOUR	SIZE

**REASON FOR RETURN:**

INCORRECT SIZE

FAULT/QUALITY ISSUE

TOO WIDE

CHANGE OF MIND

COLOUR/MATERIAL

TOO NARROW

ANY ADDITIONAL COMMENTS:

**\*PLEASE SHIP ALL ITEMS FOR RETURN/EXCHANGE TO THE ADDRESS BELOW**

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**MISCHIEF SHOES – WEB RETURNS**  
**3/218 WILLIS STREET, CBD**  
**WELLINGTON 6011**